# CASA VOLUNTEER

# STATEMENT OF UNDERSTANDING

**Interview and Selection Process:** CASA volunteers work alongside attorneys, social workers and others as appointed officers of the court. Although no special or legal background is required, I understand that volunteers go through an extensive selection process. Upon receipt of my application, I may be contacted for an interview. Following the interview and receipt of three Reference Information Forms, I may be selected for CASA training. The 30-hour training program continues to be part of the selection process. It is possible that during training, or upon completion of training, I may not be selected as a CASA volunteer.

## Authorization to Release Information: I authorize the Southeast CASA Program office to investigate information contained in this application, concerning my suitability as a volunteer. I further authorize the Department of Social Services and Sterling Volunteers Web Database to respond with information to such inquiries, and I release all parties from all liability for any damage that may result from furnishing it to you. I understand that false or misleading information given in my application or interview(s) will result in termination of my volunteer activities. I fully understand that the Southeast CASA Program will conduct the check a minimum of bi-annually for the duration of my tenure as a CASA Volunteer.

**Commitment:** The completed application is not, and is not intended to be, a contract. I acknowledge, understand and agree that, if accepted as a CASA volunteer, I will commit the time necessary to the case (8 to 10 hours a month) and will continue for a period of a least one-year, or until the case is dismissed. Both the Southeast CASA Program and I reserve the right to terminate this volunteer relationship by following the termination procedures as outlined in the CASA Policy Statement. I agree to abide by all CASA rules, regulations, policies, procedures and the directives outlined in the Volunteer Job Description.

**Confidentiality:** I shall hold in confidence all information I receive with regard to the case I am assigned, or any other case about which I have information. I will not violate the confidential relationship between volunteers, related agencies, courts and all parties interviewed and accept full responsibility for maintaining the confidential and private nature of all records and information. I further understand that my services as a CASA will be terminated for any violation of this agreement.

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Volunteer Name **(Please Print)** Prior Names(s) – Use back if needed

**Social Security Number:­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date of Birth:**­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Current Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Volunteer Signature Date**

*6-2011*